

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
September 20, 2017
Victoria Avenue Library - Sir Harry Oakes Room

PRESENT: A. Andres-Jones, K. Letourneau, E. Sheridan, J. Stamp

REGRETS: B. Ness (Chair), J. Anstruther, F. Franze

STAFF: A. Subnaik Kilgour, K. Goodman

GUEST: Christine Morrow - **Crawford, Smith and Swallow Chartered Accountants LLP**

1) CALL TO ORDER:

Meeting called to order at 4:48 p.m.

2) APPROVAL OF AGENDA

MOTION: 2017-44 To approve the agenda of September 20, 2017 as amended.

MOVED BY: K. Letourneau

SECONDED BY: J. Stamp

MOTION CARRIED

3) AUDITORS REPORT

2016 year end auditor's report and financial statements presented by Christie Morrow - **Crawford, Smith and Swallow Chartered Accountants LLP**

MOTION: 2017-45 To accept the draft financial statements presented at the September 20th [2017] meeting.

MOVED BY: K. Letourneau

SECONDED BY: E. Sheridan

MOTION CARRIED

4) CORRESPONDENCE

Thank you – T. Bush

Invite - Saint Paul Catholic High School

Invite - Saint Michael Catholic High School

Thank you to L. Martin - MYAC

Thank you L. Shtern - MYAC

Certificate - Citizenship ceremony

Thank you - Saint Paul Catholic High School

Niagara Falls Horticultural Society

Thank you - S. DiBattista

Councillor Representation on Library Board – City of NF

Thank you - Immigration, Refugees and Citizenship Canada

Thank you - Kylah Heykoop
Thank you - Rea Krutschke
Notice of Public Meeting – City of NF
C. Witt obituary
Branding remarks – A. Dronyk
Article - Arts and Culture Wall of Fame
Library branch opens at Seaway Mall
Roundtable -2 - Standards and Performance Measurement
Library & Literacy Services for Indigenous Peoples of Canada
Thank you – A. Tooke
Article - Fentanyl Niagara's Silent Killer
Articles - Opioid crisis

MOTION: 2017-46 To accept the correspondence of the regular meeting of September 20, 2017

MOVED BY: K. Letourneau

SECONDED BY: J. Stamp

MOTION CARRIED

5) FINANCE COMMITTEE

a) The Library cheque registers were read into the minutes

May 13 - 31, 2017	\$57,042.75
June 1 – 30, 2017	\$74,844.39
July 1 - 31, 2017	\$52,674.73
August 1 - 31, 2017	\$57,840.21

MOTION: 2017-47 To accept the cheque registers of May 12-31, June 1-30, July 1-31 and Aug 1-31, 2017

MOVED BY: J. Stamp

SECONDED BY: K. Letourneau

MOTION CARRIED

b) Operating Budget – actuals as at May 31, June 20, July 31, and Aug 31, 2017

MOTION: 2017-48 To accept the financial report[s] of May 31, June 30, July 31, and Aug 31, 2017

MOVED BY: K. Letourneau

SECONDED BY: J. Stamp

MOTION CARRIED

6) MOTION: 2017-49 Move to read the e-vote motions 2017-29; 2017-38; 2017-39; 2017-Aug 18; 2017-Aug 25; into the minutes to be recorded for the public record.

MOVED BY: J. Stamp

SECONDED BY: E. Sheridan

MOTION CARRIED

MOTION 2017-29

SENT: April 25, 2017 at 8:36 pm by B.Ness (Chair)

IN REGARDS TO THE STAMFORD BRANCH PLAN PRESENTATION TO N.F CITY COUNCIL

MOTION: To delay any further request to Council until we have a clear and complete proposal with appropriate current financial documentation and a solid choice as to site selection

MOVED BY: J. Anstruther

SECONDED BY: J. Stamp

MOTION CARRIED April 26, 2017

In favour – 5 Opposed - 1

MOTIONS 2017-38

SENT: June 24, 2017 at 7:40 am by B.Ness (Chair)

MOTION: To extend the reciprocal borrowing agreement with the Niagara-on-the-Lake Public Library to June 30, 2018.

MOVED BY: A. Andres Jones

SECONDED BY: J. Stamp

MOTION CARRIED June 27, 2017

In favour – 6 Opposed – 0

MOTION 2017-39

SENT: June 24, 2017 at 7:40 am by B.Ness (Chair)

MOTION: To proceed with the Proposal as received from Hardie and Company for the “Niagara Falls Public Library Rebranding Project”, with the \$5000 fee to be funded by Special Purpose Reserves.

MOVED BY: J. Stamp

SECONDED BY: A. Andres Jones

MOTION CARRIED June 27, 2017

In favour – 6 Opposed - 0

MOTION 2017-42

SENT: August 18, 2017 at 2:18 pm by K. Goodman at the request of B. Ness (Chair)

MOTION: That the NFPL Board use the funds from the Automation Reserve to endorse the Integrated Library System Migration to Evergreen and Refresh of the Self-Check and Gates.

MOVED BY: J. Anstruther

SECONDED BY: A. Andres-Jones

MOTION CARRIED August 25, 2017

In Favour – 5 Opposed - 0

MOTION 2017-43

SENT: August 25, 2017 at 10:29 pm by B. Ness (Chair)

MOTION: Given the goals and work ahead, in the coming year, for the Niagara Falls Public Library Board I would like to make the motion that we respectfully request council appoint candidates to the Board to fill the current vacancies for the remainder of the term, and that we forward the application of Karl Dockstader, an active community member and interested citizen to facilitate the process.

MOVED BY: A. Andres Jones

SECONDED BY: J. Anstruther

MOTION CARRIED September 1, 2017

In Favour – 5 Opposed - 0

- 11) **ADJOURNMENT:**
Meeting adjourned at 5:38 p.m. due to lack of quorum

NEXT MEETING
4:45pm
at Victoria Avenue Library

October 18, 2017
November 15, 2017
December 20, 2017