

NIAGARA FALLS PUBLIC LIBRARY BOARD
Wednesday, November 19th, 2014
Victoria Avenue Library Board Room

MINUTES

Present: L. Visentin(chair), A. Andres-Jones, F. Franze, C. Ioannoni,
E. Sheridan,

Staff: M. Seymour, R. Smith

1) **CALL TO ORDER**

Meeting called to order at 4:50pm

2) **REGRETS:** C. Dix, B. Ness, B. Peters

3) **MINUTES OF THE October 15th, 2014 BOARD**

Moved by F. Franze

Seconded by E. Sheridan **Approved**

3) **BUSINESS ARISING:** Random Act of Kindness Day well received

4) **CORRESPONDENCE:** Minister of Heritage; MLCS; Competition Bureau Canada;
Welland Heritage Council

5) **FINANCE COMMITTEE**

a) Library Cheque Register: Oct 15: \$20,483.80; Oct 22: \$24,581.43;
Oct 29: \$23,520.60; Nov 5: \$4,109.54; Nov 12: \$22,864.17

Read into the minutes by L. Visentin.

b) Operating Budget: actual October 31, 2014

c) 2014 Capital Budget: Projects mostly complete

d) 2015 Budget planning: New requests can be included in budget presentation (Staff, Stamford).

6) **CHIEF LIBRARIAN'S REPORT:**

City is honouring the Volunteer awards November 24th. Eric Sheridan will be recognized.

Federation of Public Libraries has produced several documents on how libraries count & keep stats, how things are measured in the library world

7) **NEW BUSINESS:**

Policy review: Motion by F. Franze

to accept the Bereavement policy with the new amendments

Seconded C. Ioannoni

Approved.

Organizational Review : 8 staff (4 Managers & 4 Librarians) will be moving into new roles December 1st, 2014

Managers are talking with all staff members regarding performance standards and to

make sure everyone clearly understands the process. New HR position to be created;
Chief Librarian will have monthly breakfast sessions with 8 different staff members;
4 new offices to be created on the second floor for the managers;

Motion by F. Franze

for the Chief Librarian to prepare a monthly progress report on the re-organization

Seconded by A. Andres-Jones

Approved.

8) **Other Business:**

New City Council, congratulations to C. Ioannoni.

Niagara Falls Public Library Christmas open houses coming, Board members are welcome.

9) **Adjourned:** 6:10pm

NEXT MEETING

4:45pm

at Victoria Avenue Library

December 17th, 2014

January 21, 2015

February 18th, 2015

DATES ARE TENTATIVE

March 18th, 2015

April 15th, 2015

May 20th, 2015

June 17th, 2015

September 16th, 2015

October 21st, 2015

November 18th, 2015

December 16th, 2015