

**NIAGARA FALLS PUBLIC LIBRARY BOARD**  
**Wednesday, September 17<sup>th</sup>, 2014**  
**Victoria Avenue Library Board Room**

**MINUTES**

**Present:** L. Visentin(chair), A. Andres-Jones, C. Dix, F. Franze, C. Ioannoni,  
B. Ness, B. Peters, E. Sheridan,  
**Staff:** M. Seymour, R. Smith

1) **CALL TO ORDER**

Meeting called to order at 4:50pm

2) **MINUTES OF THE June 18, 2014 BOARD**

Moved by F. Franze

Seconded by C. Dix Approved

3) **BUSINESS ARISING**

Logo being worked on

4) **CORRESPONDENCE**

a) OLBA (all Board members)

b) Ottawa Public Library re ebooks publishers relevant to all libraries.

Motion to send letters of support as requested

Moved by F. Franze

Seconded by C. Dix Approved

BOARD PHOTO TAKEN at 5pm

5) **FINANCE COMMITTEE**

a) Library Cheque Register: Jun 11: \$6,100.96; Jun 18: \$18,279.43;  
Jun 26: \$21,424.70; Jul 02: \$13,754.53; Jul 09: \$25,619.55;  
Jul 16: \$16,355.03; Jul 23: \$6,495.80; Jul 30: \$25,322.04;  
Aug 6: \$18,086.82; Aug 13: \$13,399.67; Aug 20: \$23,983.82;  
Aug 27: \$11,479.37; Sep 03: \$18,375.98; Sep 10: \$22,238.94;

Read into the minutes by C. Dix

Moved by B. Ness

Seconded by A. Andres-Jones Approved

b) Operating Budget actuals June 30-August 31, 2014

c) 2014 Capital Budget: most of the 2014 capital projects underway ;  
rooftop units deferred to 2015 as directed by Finance staff

d) 2015 Budget planning meeting October 15<sup>th</sup>, 2014 with City Hall staff

6) **CHIEF LIBRARIAN'S REPORT**

ArtsBuild Ontario funding approved; Organizational Review progressing; Oakes Room will be repurposed

7) **NEW BUSINESS**

1) Pregnancy/Parental Leave Policy as revised

Moved by C. Dix

Seconded by B. Peters Approved

2) PhotoVideo Release Policy/Form as revised

Moved by E. Sheridan

Seconded by A. Andres-Jones Approved

3) Volunteer Policy

Moved by B. Ness

Seconded by A. Andres-Jones Approved

4) Grandfathered Groups and Room Rental includes Rosberg Gallery

Moved by A. Andres-Jones

Seconded by B. Ness Approved

Send a copy of the policy to each of the grandfathered groups

5) Committee of the Whole to discuss HR matters

Motion to move into Committee of the Whole

Moved by A. Andres-Jones

Seconded by B. Ness Approved

Motion to raise from Committee of the Whole

Moved by A. Andres-Jones

Seconded by B. Ness Approved

11) **ADJOURNMENT** 6pm

NEXT MEETING

4:45pm

at Victoria Avenue Library

October 15<sup>th</sup>, 2014

November 19<sup>th</sup>, 2014

December 17<sup>th</sup>, 2014