

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
May 23, 2018
Victoria Avenue Library Board Room

PRESENT: B. Ness (Chair), A. Andres-Jones (Vice-Chair), K. Dockstader, F. Franze,
J. Stamp (via teleconference)

REGRETS: J. Anstruther

ABSENT: C. Ioannoni

STAFF: A. Subnaik Kilgour, D. Graham

1) CALL TO ORDER:

Meeting called to order at 4:50 pm

2) APPROVAL OF AGENDA

MOTION: 2018-27 To approve the agenda of May 23, 2018

MOVED BY: F. Franze

SECONDED BY: A. Andres-Jones

MOTION CARRIED

DISCLOSURE OF CONFLICT OF INTEREST

None

3) APPROVAL OF MINUTES

MOTION: 2018-28 To accept the minutes of the regular meeting of April 18, 2018

MOVED BY: F. Franze

SECONDED BY: A. Andres-Jones

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

A follow up discussion ensued regarding the safety and security issues at the Victoria Ave Library

4) NEW BUSINESS

Report presented by C. Dunn regarding the supply and installation of an access control system at the Victoria Avenue Library

MOTION: 2018-29 To approve the supply and installation of an access control system at the Victoria Avenue Library by direct purchase from Design Electronics, to be funded from the Library's Property Reserve fund.

MOVED BY: A. Andres-Jones

SECONDED BY: J. Stamp (via teleconference)

MOTION CARRIED

A Subcommittee meeting was set for June 13, 2018 at 4:45 pm

5) **CEO REPORT:**

A. Subnaik Kilgour

- A. Subnaik Kilgour has been appointed to the FOPL Board of Directors as a representative for Large Urban Sized Libraries
- Paperwork is being prepared to move forward with reciprocal borrowing with Welland Public Library, Pelham Public Library and Fort Erie Public Library
- Management staff have been participating in Leadership Training sessions
- Another round of Mental Health First Aid Training is taking place for new hires and the remaining staff who have yet to attend the training
- June 15th is the date for the next Indigenous Concert Series
- A summary was given regarding a recent meeting with the Library's Insurance Representative

MOTION: 2018-30 Room bookings will not include storage of materials/supplies belonging to any rental groups. Objects/supplies not belonging to Library must be removed by June 30, 2018.

MOVED BY: A. Andres-Jones

SECONDED BY: K. Dockstader

MOTION CARRIED

A. Subnaik Kilgour was directed: Notices must be sent to group's a.s.a.p. with reminder in July that staff will dispose of materials July 30, 2018

6. **CORRESPONDENCE**

Letter – Ministry of Tourism, Culture and Sport

News Release – Ontario Libraries Association

Article: *Amid growing demand, GTA libraries are helping to fill a social-services gap* The Globe and Mail

Article: *Many people feel lonely in the city, but perhaps 'third places' can help with that* The Conversation

7. **FINANCE COMMITTEE**

a) The Library cheque registers were read into the minutes

April 1-15, 2018 \$37,353.82

April 16-30, 2018 \$81,216.87

MOTION: 2018-31 To accept the cheque registers of April 1-15, 2018 & April 16-30, 2018

MOVED BY: F. Franze

SECONDED BY: K. Letourneau

MOTION CARRIED

b) Operating Budget – actuals as at April 30, 2018

MOTION: 2018-32 To accept the financial report of April 30, 2018

MOVED BY: K. Letourneau

SECONDED BY: F. Franze

MOTION CARRIED

8. OTHER BUSINESS:

An application was brought forward to fill the current vacancy on the NFPL Board

MOTION: 2018-33 Recommend Kathy Tsiantoulas to serve on our Board to replace Eric Sheridan

MOVED BY: F. Franze

SECONDED BY: K. Letourneau

MOTION CARRIED

9. ADJOURNMENT:

Meeting adjourned at 6:30 pm

NEXT MEETING
4:45PM
at Victoria Avenue Library

June 20, 2018