

**NIAGARA FALLS PUBLIC LIBRARY BOARD**  
**Wednesday, June 15th , 2016**  
**Victoria Avenue Library Board Room**

**MINUTES**

**Present:** B. Ness (chair), A. Andres-Jones, F. Franze, E. Sheridan, J. Stamp

**Staff:** M. Seymour, R. Smith

**Absent:** C. Ioannoni,

1) **CALL TO ORDER:**

Meeting called to order at 4:50pm

2) **REGRETS:** J. Anstruther, B. Peters

**Approval of Agenda:**

Motion by F. Franze

Second by E. Sheridan

CARRIED.

**Disclosure of Interest**

3) **MINUTES OF THE May 18, 2016**

Motion by F. Franze

Second by E. Sheridan

CARRIED .

4) **BUSINESS ARISING:**

5) **CORRESPONDENCE:** Thank you from A. Porteus.

6) **FINANCE COMMITTEE:**

a) Library Cheque Register:	May 18-25:	\$26,262.44;
	Jun 1-8:	\$41,836.58:

Read into the minutes

Motion A. Andres-Jones

Second by J. Stamp

CARRIED.

b) Operating Budget - actuals May 31, 2016

Motion J. Stamp

Second by A. Andres-Jones

CARRIED.

7) **CEO Report:** M. Seymour

Early goals of Strategic Plan being realized.

Chippawa hours are more user friendly – community enrichment.

8) **NEW BUSINESS:**

1) Increase to Page wages: Recommendation that the NFPL Board review & approve the \$.15 increase to Page wages as a result of the legislated increase to Ontario Minimum wage as of October 1, 2016.

Motion A. Andres-Jones

Second by J. Stamp

CARRIED.

2) Stamford Branch Property Committee meeting – May 26 (F. Franze)  
Board presentation to City Council July 14<sup>th</sup>, pending if landlord feedback received.

3) Vulnerable Sector Police Records Check

NFPL Community Development & Programming associates are expected to have their checks by September 2016.

Motion E. Sheridan

Seconded A. Andres-Jones

CARRIED.

9) **OTHER BUSINESS:**

- Committee Meeting Protocol : discussion lead by B. Ness (Chair).

- Book Prize are being delivered to the Highschools this week.

- **Summer Action Motion:**

The Chief Executive Officer / Chief Librarian, in consultation with Chair and / or Vice Chair, is authorized to take whatever action is necessary to carry out the work of the library for the summer (July-August)

Motion F. Franze

Seconded by A. Andres-Jones

CARRIED.

- Retirement afternoon tea for Monika Thursday July 28, 2:30-5pm in the LaMarsh room.

- The new CEO starts July 25, 2016.

- Book Vending Machine will be relocated to the Gale Centre at a later date.

- Victoria Ave. location will be shut down July 3-10.

10) **ADJOURNMENT:** 5:50PM

NEXT MEETING

4:45pm

at Victoria Avenue Library

September 21<sup>st</sup>, 2016

October 19<sup>th</sup>, 2016

November 16<sup>th</sup>, 2016

December 21<sup>st</sup>, 2016