

NIAGARA FALLS PUBLIC LIBRARY BOARD
Wednesday, October 21st, 2015
Victoria Avenue Library Board Room

MINUTES

Present: B. Ness (chair), A. Andres-Jones, J. Anstruther, C. Ioannoni,
B. Peters, E. Sheridan, J. Stamp

Staff: M. Seymour, R. Smith, Chris Dunn, Andrew Porteus & Laura Shtern

Visitors Helene Golden (SOLS) re Strat Planning: Ken Todd CAO City of Niagara Falls re Strat Plan: Chris Dunn provided a brief overview of the 'test' website

1) **CALL TO ORDER:**
Meeting called to order at 5:20pm

2) **REGRETS:** F. Franze

Approval of Agenda: seconded B. Peters

Disclosure of Interest

Board Chair proposed that our guest presentations should be moved to the beginning of the agenda

3) **MINUTES of September 16, 2015 meeting**
Motion J. Anstruther
Seconded E. Sheridan CARRIED.

4) **BUSINESS ARISING:**

5) **CORRESPONDENCE:**
Thank you to the Board for student Book Awards, from A.N. Myer

6) **FINANCE COMMITTEE:**
a) Library Cheque Register: Sep 16: \$6,280.54; Sep 23: \$21,329.52;
Sep 30: \$35,597.89; Oct 07: \$23,099.86; Oct 14: \$11,021.21;
Read into the minutes
Motion A. Andres-Jones
Seconded B. Peters CARRIED.

b) Operating Budget actuals Sept 30, 2015

c) Preliminary Budget 2016: Instructions received from City Hall and in process
-Finance Committee meeting pending.

- 7) **CEO Report:** M. Seymour
NFPL annual Open Houses;
Stamford, November 28th, B. Ness will attend
Community Centre, November 28th J. Stamp & B. Peters will attend
Victoria Avenue, December 5th A. Andres-Jones will attend
Chippawa, December 5th B. Ness & J. Stamp will attend

8) **NEW BUSINESS:**

- 1) Board Orientation to Strategic Planning
Motion by A. Andres-Jones, for Helene Golden to facilitate the November 14th Strat
Planning meeting
Second J. Stamp CARRIED.
8:30 am to 1pm in the LaMarsh room at Victoria Avenue.
- 2) HR Committee Report
Motion by A. Andres-Jones to accept the recommendation of the HR Committee in
respect of changes to the LTD benefits plan for staff & CEO
Second E. Sheridan CARRIED.
- 3) Board presentation at City Council November 24th. Using a brief Powerpoint
presentation.

9) **OTHER BUSINESS:**

- 1) Escarpment Trustee Meeting – Nov 7 at Welland Public Library, B. Ness will attend.
- 2) OBLA Bootcamp – OLA Superconference; B. Peters will attend January 30th, 2016.
- 3) Winter Warmth Box
Motion C. Ioannoni
Seconded by J. Anstruther CARRIED.
- 4) Front Desk additional funding to be taken from the Tufts donation.
Moved E. Sheridan
Seconded A. Andres-Jones CARRIED.
Notify the Tufts family when completed.
- 5) New website: 'test' website presented to the Board. Soft launch November 11th
at Staff Development Day, newsletter for Jan & Feb will notify public of new website
- 6) New logo on the new Website, presented to staff at Staff Development
- 7) Staff awards presented at Staff Development day November 11th 9am. C. Ioannoni
will attend.

***City Hall presentation – November 24, 2015**

- 11) **ADJOURNMENT:** 6:30pm

NEXT MEETING

4:45pm

at Victoria Avenue Library

November 18th, 2015

December 16th, 2015

January 20th, 2016

February 17th, 2016