

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
June 19, 2019
Victoria Avenue Library Board Room

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), C. Ioannoni (Councillor), B. Ness, L. Ravesi

REGRETS: K. Letourneau, T. Tredwell

ABSENT: K. Tsiantoulas

STAFF: A. Subnaik Kilgour, K. Rimnyak, B. Gillap (until 5:16 pm)

CALL TO ORDER:

Meeting called to order at 4:50 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1) APPROVAL OF AGENDA

MOTION: 2019-45 To approve the agenda of June 19, 2019

MOVED BY: B. Ness

SECONDED BY: L. Ravesi

MOTION CARRIED

DISCLOSURE OF CONFLICT OF INTEREST

None

2) PRESENTATION

B. Gillap, Technology Coordinator, made a presentation to the Board on Bridge.

Bridge is a tool which uses evaluation and measurements to gather data from the public to assess how we are delivering technology services, to find out what is being done well and to identify areas for improvement.

B. Gillap departed at 5:16 pm

3) APPROVAL OF MINUTES

MOTION: 2019-46 To accept the minutes of the regular meeting of May 15, 2019

MOVED BY: J. Anstruther

SECONDED BY: L. Ravesi

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) CORRESPONDENCE

1. Millennium Trail - Rotary StoryWalk Pathway Naming Request, City of Niagara Falls Recreation and Culture
2. Ontario's Housing Supply Action Plan, Ministry of Municipal Affairs and Housing
3. Presentation by Stephen Abram, MLS, executive director, FOPL Regional Government Review Consultations, FOPL
4. Articles pertaining to funding cuts and its effects
 - a. Changes to Interlibrary Loan Services in Ontario: Details and Frontline Impact for Public Libraries and Patrons, FOPL
 - b. Resolution to Oppose Funding Cuts to Ontario Library Services – North, Fort Frances
 - c. Resolution - Cuts to Ontario Library Services, Hanover
 - d. Resolution 19-263 – Ford Government funding cuts to Southern Ontario Library Service and Ontario Library Service North, Township of McKellar
5. Reminder – Fiscal period has ended, Canada Revenue Agency
6. Saint Michael Catholic High School

MOTION: 2019-47 To send request to Government of Ontario relevant offices and City Councils requesting reinstatement of SOLS/OLN funding.

Request to read as follows:

ILLO

WHEREAS the provincially funded Ontario Library Service agencies (Southern Ontario Library Service and Ontario Library Service – North) provide vital shared and collaborative public library services, including the Overdrive ebook collection, inter-library loan system and deliveries, technical support, skills training, and other services that are vital to libraries and that Libraries will be negatively impacted by the loss of equitable access to materials and information;

WHEREAS the Ontario Library Service agencies exist to provide value for money, efficiency and respect for taxpayer dollars by acting as a source of expertise and coordination, and leverage combining purchasing power to reduce operating costs for all Ontario public libraries; and

WHEREAS the role of these agencies is crucial to the day-to-day provision of services to the public at libraries of all sizes in every part of Ontario;

WHEREAS the resulting increased costs for postage will not have been considered in the budget preparation for the current fiscal year and will require lending libraries to carefully consider whether to fill an interlibrary loan request;

NOW THEREFORE be it resolved that the Niagara Falls Public Library Board strongly urges the Ontario government to restore the funding to the Ontario Library Service agencies at a minimum to the previous 2018 funding level;

AND FURTHER that this resolution be forwarded to Michael Tibollo, Minister of Culture, Recreation and Sport; Doug Ford, Premier, our MPP and the City of Niagara Falls Council.

MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

MOTION: 2019-48 To accept the correspondence of June 19 2019
MOVED BY: B. Ness
SECONDED BY: C. Ioannoni
MOTION CARRIED

5) BOARD EDUCATION

1. Advocacy Toolkit, Ontario Library Association
2. Government Relations and Support for Ontario's Libraries OLA/FOPL, Ontario Library Association

ARTICLES OF INTEREST

1. *Libraries unsure how much inter-library loans will cost* | The St. Catharines Standard
2. *Reinstated inter-library loan program raises cost concerns* | The London Free Press
3. *Libraries reviving local book loan program on own dime* | The St. Catharines Standard
4. *The shock doctrine: Cuts to OLS –N an onslaught on public services* | OPEN SHELF
5. *Section of Millennium Trail to feature StoryWalk boards in Niagara Falls* | Niagara Falls Review
6. *CIRA announces \$1.25 million in funding to improve Canadian internet infrastructure, online access and digital literacy* | CIRA
7. *Fort Erie ponders life outside of region* | Niagara This Week
8. *MFOA's Hub for Bill 108, More Homes, More Choice Act, 2019* | MFOA
9. *Bill 108 receives royal assent with several amendments* | AMO

6) FINANCE COMMITTEE

- a) The Library cheque registers were read into the minutes
- | | |
|-----------------|-------------|
| May 1-15, 2019 | \$36,349.34 |
| May 16-31, 2019 | \$49,153.98 |

MOTION: 2019-49 To accept the cheque registers of May 1-15 & 16-31 2019.
MOVED BY: B. Ness
SECONDED BY: L. Ravesi
MOTION CARRIED

- b) Operating Budget – actuals as at May 31, 2019

MOTION: 2019-50 To accept the financial reports of May 31, 2019
MOVED BY: J. Anstruther

SECONDED BY: L. Ravesi
MOTION CARRIED

7) PROPERTY ITEMS

1. Capital Budget Sheet for Stamford Relocation was provided to the Board for informational purposes
2. Community Centre Library HVAC report submitted to the Board by C. Dunn, Manager, Library Service Spaces

MOTION: 2019-51 That the Library Board delegate authority to the Chief Librarian or designate, to authorize an expenditure of up to \$25,000 from the Library's Property Reserve, for work on the HVAC system serving the Library space at the Community Centre.

MOVED BY: J. Anstruther

SECONDED BY: L. Ravesi

MOTION CARRIED

8) CEO REPORT

A. Subnaik Kilgour

- The NFPL received a \$44,000 grant from CIRA to expand WiFi and replace computers
- The NFPL received two grants from Young Canada Works and one from Canada Summer Jobs to employ three Summer Reading Programmers
- There has been confirmation from the Minister that no cuts have been made to 2019's Public Library Operating Grant
- A FAQ sheet regarding the recent changes to ILLO was created and shared on the Library's website – copy included as Appendix A
- We will be employing two HR Coop students from Niagara College
- We have connected with an NRP Community Services Officer, who has now begun to do walkthroughs of the Victoria Avenue Library
- The NFPL's 2018 Financial Audit is still underway, the reminder to file received from CRA was forwarded to our Auditors
- The Stamford Phase 2 project was approved at the June 4th Council Meeting. The Library has retained a broker to assist with lease negotiations.
- 10 Letters of Support from Regional Libraries were submitted to the Regional Review Advisors prior to the May 21st deadline. The letters were also sent to FOPL, OLA, and SOLS.
- The NFPL is partnering with the City of Niagara Falls to support a Rotary donation to create StoryWalks in some city parks, MOU is in progress – draft copy of the MOU included as Appendix B

OTHER BUSINESS agenda item 10.2 was addressed during the presentation of the CEO report in order for a motion to be made and voted on before quorum was lost.

Report on Interlibrary Loan Service at Niagara Falls Public Library submitted to the Board by S. DiBattista, Manager of Customer Service and A. Dronyk, Manager of Information Resources and Connections.

Re: Recommendation to implement a pilot project involving the gradual reintroduction of NFPL's ILLO Service

MOTION: 2019-52 To proceed with the pilot project for ILLO as recommended
MOVED BY: C. Ioannoni
SECONDED BY: L. Ravesi
MOTION CARRIED

6:10 pm B. Ness departed (quorum lost)

9) OTHER BUSINESS:

1. High School Graduation Ceremonies schedule was reviewed, Board members signed up for ceremonies which they will attend as representatives of the NFPL Board.
2. May 2019 Qualitative Statistics were provided for the Board's review
3. May 2019 Quantitative Statistics were provided for the Board's review
4. Departmental Report for Library Service Spaces was submitted to the Board

6:27 pm C. Ioannoni departed

The Niagara Falls Public Library Board went "in camera" to discuss a personal matter about an identifiable individual, including municipal or local board employees.

The "in camera" session was completed at 7:30 pm

10) ADJOURNMENT:

Meeting adjourned at 7:30 pm

NEXT MEETING
4:45 PM
at Victoria Avenue Library

September 18, 2019
October 16, 2019
November 20, 2019
December 18, 2019