

**NIAGARA FALLS PUBLIC LIBRARY BOARD**  
**Wednesday, April 20th , 2016**  
**Victoria Avenue Library Board Room**

**MINUTES**

**Present:** B. Ness (chair), J. Anstruther, F. Franze, B. Peters, E. Sheridan.

**Staff:** M. Seymour, R. Smith

1) **CALL TO ORDER:**  
Meeting called to order at 4:45pm

2) **REGRETS:** A. Andres-Jones, C. Ioannoni, J. Stamp.

**Approval of Agenda:** As amended # 6 Committee of the Whole added  
Motion F. Franze  
Seconded J. Anstruther Carried.

**Disclosure of Interest:** None

3) **MINUTES OF THE March 9, 2016 BOARD**  
Motion J. Anstruther  
Seconded E. Sheridan Carried.

4) **BUSINESS ARISING:** Family Day February 2017  
Community Centre to be open; open 10am-4pm; drop-in craft/activities; one-time  
trial event (as requested by City Hall), Survey & attendance count to be recorded.  
Moved by J. Anstruther  
Seconded by F. Franze 1 opposed Carried.

5) **CORRESPONDENCE:**  
Thank you from Niagara Community Foundation in memory of Renni Piscitelli and a  
donation in memory of Marjorie Flett.

6) **FINANCE COMMITTEE:**  
a) Library Cheque Register: Mar 9-30: \$64,139.66; Apr 6-13: \$46,687.88.  
Read into the minutes  
Motion F. Franze  
Second B. Peters Carried.

b) Operating Budget actual March 31, 2016

c) Year end 2015 as of February 29, 2016: official Audit letter from Crawford Smith &  
Swallow, April 16, 2016 distributed to members.

- 7) **CEO Report:** M. Seymour  
Shut down the Victoria building to install the HVac units. Date not set.  
Andrew Porteus is retiring after 29 years with NFPL. He is asking the Library Board for a picture in honor of his retirement.  
Motion E. Sheridan  
Second B. Peters Carried.  
Andrew's retirement celebration & book launch, May 28<sup>th</sup>. Everyone welcome

8) **NEW BUSINESS:**

- 1) Family Day discussed as Business arising from the previous minutes.
- 2) Library Guests – Gifts & Recognition current practice for information of Board . Check with the insurer concerning Board liability for Policy in future.
- 3) Holiday Policy revision  
Motion F. Franze  
Second B. Peters Carried.
- 4) Unattended Children Policy revision  
Motion E. Sheridan  
Second J. Anstruther Carried.
- 5) Committee of the Whole to discuss property matter.  
Motion J. Anstruther  
Second E. Sheridan Carried.  
Motion to rise from Committee of the Whole  
B. Peters  
Second J. Anstruther Carried.

10) **OTHER BUSINESS:**

Strategic Plan – Progress report  
SOLS Escarpment Trustee Meeting – April 23, 10am-1pm  
No one will be attending.

**Book Lovers Lunch – April 30<sup>th</sup> at 1pm**

- 11) **ADJOURNMENT:** 6:30pm

NEXT MEETING  
4:45pm  
at Victoria Avenue Library  
**May 18<sup>th</sup>, 2016**  
June 15<sup>th</sup>, 2016  
September 21<sup>st</sup>, 2016  
October 19<sup>th</sup>, 2016  
November 16<sup>th</sup>, 2016  
December 21<sup>st</sup>, 2016

