

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
April 21, 2021

This meeting was held virtually on Zoom

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), L. Lococo, B. Ness, D. Parakh, T. Tredwell
STAFF: A. Subnaik Kilgour, K. Rimnyak, S. Gajjar, C. Burton (IT Support)
GUESTS: S. Mongrain, Member of public

CALL TO ORDER:

Meeting called to order at 4:31 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2021-35 To approve the agenda of April 21, 2021 Board meeting
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3. APPROVAL OF MINUTES

MOTION: 2021-36 To accept the minutes of March 17, 2021
MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

MOTION: 2021-37 To accept the committee-of-the-whole minutes of March 26, 2021
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

5. CORRESPONDENCE

- Scholarship contribution letter- St. Michael Catholic High School
- Endorsement for vaccination for library workers- Toronto Public Library
- Scholarship contribution letter- St. Paul Catholic High School
- Reminder for 2020 return filing- Canada Revenue Agency

The Board directed A. Subnaik Kilgour to resume the High School book prizes and for 2021 to include a monetary component. The amount per award to be determined by A. Subnaik Kilgour after a review of available budget funds.

MOTION: 2021-38 To accept the correspondence of April 21, 2021
MOVED BY: D. Parakh
SECONDED BY: T. Tredwell
MOTION CARRIED

6. BOARD INFORMATION AND EDUCATION

- Update on Longhurst Partnership
- A Guide to Welcoming Living Wage Employer- ONTARIOLIVINGWAGE.CA
- Financial impact of becoming a “Living Wage Employer” - HR, City of Niagara Falls
- Media release for appointment of new CAO- City of Niagara Falls
- Province wide stay-at-home order- Ontario Library Service
- Leave no one behind framework- Ontario Library Boards’ Association

7. ARTICLES OF INTEREST

- Stamford Centre Library expanding to meet needs of the community* | Niagara Falls Review
- Amazon withholds its e-books from libraries because it prefers you pay it instead* | The Verge
- Moving Towards Healing: A Trauma- Informed Librarianship Primer* | ACRLog

8. FINANCE COMMITTEE

- a) The Library cheque/EFT registers were read into the minutes

March 1-31, 2021 – 2020 Fiscal Year	\$ 1,214.76
March 1-31, 2021 – 2021 Fiscal Year	\$199,785.48

MOTION: 2021-39 To accept the cheque/EFT registers of March 1-31, 2021

MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

b) Monthly revenue and actuals reports was provided for March 2021

MOTION: 2021-40 To accept the reported revenues and actuals of March 2021
MOVED BY: J. Anstruther
SECONDED BY: D. Parakh
MOTION CARRIED

9. CEO REPORT

A. Subnaik Kilgour

- The Provincial Government enacted another Provincial Emergency and Stay at Home Order in an effort to combat the escalating COVID-19 case numbers
- NFPL has pivoted its service model to align with the Provincial Emergency and Stay at Home orders. However, the computer access service has been temporarily suspended due to Niagara Falls being a hotspot zone.
- The candidates who were hired for the Executive Assistant (Maternity Leave) and HR & Administrative Assistant positions have joined the organization.
- Interviews are being conducted for the Project Management Coordinator position.

MOTION: 2021-41 To accept the CEO report for April 21, 2021
MOVED BY: T. Tredwell
SECONDED BY: J. Anstruther
MOTION CARRIED

10. OTHER BUSINESS

The following items were provided for the Board's review:

- i. March 2021 Qualitative Statistics
- ii. March 2021 Quantitative Statistics

11. COMMITTEE-OF-THE-WHOLE SESSION

MOTION: 2021-42 To move into Committee-of-the-Whole
MOVED BY: B. Ness
SECONDED BY: T. Tredwell
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 5:51 pm in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the board.

MOTION: 2021-43 To rise from Committee-of-the-Whole

MOVED BY: J. Anstruther

SECONDED BY: L. Lococo

MOTION CARRIED

The “in camera” session was completed at 6:49 pm

12. ADJOURNMENT

Meeting adjourned at 6:50 pm

NEXT MEETING

May 19, 2021 Virtually (Zoom)

June 16, 2021

September 15, 2021