

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
October 21, 2020
Victoria Avenue Library LaMarsh Room

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), K. Letourneau (virtual), B. Ness,
T. Tredwell, K. Tsiantoulas (virtual)

REGRETS: L. Lococo

STAFF: A. Subnaik Kilgour, K. Rimnyak

CALL TO ORDER:

Meeting called to order at 4:41 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1) APPROVAL OF AGENDA

Addition to agenda: New business item - Library Board vacancy

MOTION: 2020-60 To approve the agenda of October 21, 2020 as amended

MOVED BY: B. Ness

SECONDED BY: T. Tredwell

MOTION CARRIED

2) DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3) APPROVAL OF MINUTES

MOTION: 2020-61 To accept the minutes of September 22 and October 14, 2020

MOVED BY: J. Anstruther

SECONDED BY: T. Tredwell

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) CORRESPONDENCE

Unfettered Access To Government Publications, CFLA and CARL
Letter regarding Residential Schools Grant, Canadian Heritage

MOTION: 2020-62 To accept the correspondence of October 21, 2020
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

5) Board Information and Education

Niagara Region Homelessness response to COVID-19 For Niagara Falls Library
Additional Information – Niagara Region Homelessness Services
Ministry of Health COVID-19 Screening Tool for Workplaces
Announcement from SOLS and OLS-N

6) ARTICLES OF INTEREST

Niagara Falls Public Library

Niagara Falls Public Library launches latest phase of its reopening plan | The Niagara Falls Review

Other

Niagara Region extends mask bylaw until April | CHCH

Library giving savings back to city to fight COVID-19 | TBNewsWatch

Mondays now on the books for St. Catharines library | The St. Catharines Standard

Ottawa Public Library wants to get rid of late fees for overdue items | CBC News

7) FINANCE COMMITTEE

a) The Library cheque registers were read into the minutes
September 1-30, 2020 \$75,137.83

MOTION: 2020-63 To accept the cheque registers of September 1- 30, 2020
MOVED BY: T. Tredwell
SECONDED BY: J. Anstruther
MOTION CARRIED

b) Monthly revenue report was provided for September 2020

c) Operating Budget – actuals as at September 30, 2020

MOTION: 2020-64 To accept the financial reports of September 30, 2020
MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

8) Committee-of-the-Whole Session

MOTION: 2020-65 To move into Committee-of-the-Whole
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 5:00 pm in order to address matters pertaining to:
Labour relations or employee negotiations

MOTION: 2020-68 To rise from Committee-of-the-Whole
MOVED BY: K. Letourneau
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

The “in camera” session was completed at 5:45 pm

9) **CEO REPORT**

A. Subnaik Kilgour

- Customer Service Librarian, Carrie Bosco will be starting the Book Club at the Coronation Centre again. It is unknown if this will be virtual or in-person at this point.
- The Library has received a Young Canada Works Grant for an IT Associate Intern.
- A. Subnaik Kilgour brought a risk management issue forward to the Board, relating to library staff using their personal vehicles for Library work. A suggestion is to revise the already approved Book Mobile capital project to instead be 2-3 smaller vans which can be wired with WiFi and be used by staff for outreach and deliveries.
 - The Board directed A. Subnaik Kilgour to move forward with a cost benefit analysis to help determine the best way forward.

MOTION: 2020-69 To accept the CEO report for October 21, 2020
MOVED BY: T. Tredwell
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

10) **NEW BUSINESS**

1. 2021 Library Closure Dates were provided for the Board’s review
2. Library Board Vacancy
 - i. A. Subnaik Kilgour brought forward a potential applicant who applied during the regular board application process in January 2019

MOTION: 2020-70 Recommend Dinesh S. Parakh to serve on the NF Public Library Board to fill a Vacancy

MOVED BY: T. Tredwell
SECONDED BY: K. Tsiantoulas
MOTION CARRIED

11) OTHER BUSINESS

The following items were provided for the Board's review:

1. Summer 2020 Programs Report, Community Development & Programming
2. IRC Qualitative Statistics for February-May 2020
3. June 2020 Qualitative Statistics
4. July 2020 Qualitative Statistics
5. August 2020 Qualitative Statistics
6. September 2020 Qualitative Statistics
7. September 2020 Quantitative Statistics

12) ADJOURNMENT

Meeting adjourned at 6:37 pm

NEXT MEETING
at Victoria Avenue Library

November 18, 2020
December 16, 2020