

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
October 16, 2019
Victoria Avenue Library Board Room

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), C. Ioannoni (Councillor)
K. Letourneau, B. Ness, L. Ravesi

REGRETS: T. Tredwell, K. Tsiantoulas

STAFF: A. Subnaik Kilgour, K. Rimnyak

CALL TO ORDER:

Meeting called to order at 4:41 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1) APPROVAL OF AGENDA

MOTION: 2019-66 To approve the agenda of October 16, 2019.

Moved by: J. Anstruther

Seconded by: B. Ness

MOTION CARRIED

2) DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3) APPROVAL OF MINUTES

MOTION: 2019-67 To accept the minutes of the regular meeting of September 18, 2019

Moved by: J. Anstruther

Seconded by: L. Ravesi

MOTION CARRIED

4) BUSINESS ARISING FROM THE MINUTES

None

5) CORRESPONDENCE

PLOG Application Notice, Ministry of Tourism, Culture and Sport
Client Advisory Service Agreement, Colliers International Niagara Ltd.

Motion by Niagara Falls City Council - Oct 1st, 2019
Key Messaging – Homeless Supports NFPL
Key Messages –Homeless Supports in Niagara Region

MOTION: 2019-68 To accept the correspondence of October 16, 2019
MOVED BY: B. Ness
SECONDED BY: K. Letourneau
MOTION CARRIED

6) BOARD INFORMATION AND EDUCATION

SOLS Trustee Council Meeting will be held on November 9, 2019 at the Burlington Public Library

7) ARTICLES OF INTEREST

Educating public about homelessness services ‘takes time’: Niagara Region | The Niagara Falls Review
Kitchener, Cambridge libraries update approach over opioid crisis | CBC News
Opioid overdose response training in Falls | The Niagara Falls Review

8) FINANCE COMMITTEE

a) The Library cheque registers were read into the minutes

September 1-15, 2019	\$26,673.05
September 16-30, 2019	\$43,992.78

MOTION: 2019-69 To accept the cheque registers of September 1-30, 2019
MOVED BY: J. Anstruther
SECONDED BY: K. Letourneau
MOTION CARRIED

b) Operating Financials – actuals as at September 30, 2019

MOTION: 2019-70 To accept the financial reports of September 30, 2019
MOVED BY: K. Letourneau
SECONDED BY: J. Anstruther
MOTION CARRIED

c) 2020 Proposed Budgets

2020 Forecast Operating Budget

MOTION: 2019-71 To accept the 2020 forecast Operating Budget as presented at the October 16th, 2019 meeting.
MOVED BY: K. Letourneau
SECONDED BY: J. Anstruther
MOTION CARRIED

2020 Capital Budget

MOTION: 2019-72 To approve the 2020 Capital Budget as presented at the October 16th, 2019 meeting.

MOVED BY: K. Letourneau

SECONDED BY: B. Ness

MOTION CARRIED

Operating Surplus Transfer to Reserves

MOTION: 2019-73 To keep \$160,000 in the Operating Surplus and move the remaining amount of \$81,054 into the Library's Automation Reserve.

MOVED BY: J. Anstruther

SECONDED BY: K. Letourneau

MOTION CARRIED

9) PROPERTY ITEMS

A Retail Leasing Guide by Colliers International Niagara Ltd. was provided for the Board's review

MOTION: 2019-74 To move into Committee-of-the-Whole

MOVED BY: J. Anstruther

SECONDED BY: B. Ness

MOTION CARRIED

The Niagara Falls Public Library Board went "in camera" at 5:35 pm to discuss a proposed or pending acquisition or disposition of land by the board.

5: 42 pm K. Letourneau departed

MOTION: 2019-75 To rise from Committee-of-the-Whole

MOVED BY: B. Ness

SECONDED BY: J. Anstruther

MOTION CARRIED

The "in camera" session was completed at 6:03 pm

10) CEO REPORT

A. Subnaik Kilgour

- It is currently Public Library week, Ontario Public Library Week is from October 20-26, 2019
- Customer Appreciation Day will be held on Friday, October 18th at all locations
- The "Sit in for Sleep" gatherings were held peacefully at the Victoria Ave Library
- Risk management advice has been received from the City Solicitor, the Region and our Insurance Representative
- In December Alicia will be taking a 3-day workshop on Successful Business Negotiating

- Staff Development screenings of *The Public* were received well. A public session will be held on October 18, 2019
- NRP would like to partner on two incident-based surveillance cameras at the Library, an MOU will be entered into beforehand

MOTION: 2019-76 To accept the CEO report for October 16, 2019

MOVED BY: L. Ravesi

SECONDED BY: B. Ness

MOTION CARRIED

11) OTHER BUSINESS:

1. September 2019 Qualitative Statistics were provided for the Board's review
2. September 2019 Quantitative Statistics were provided for the Board's review
3. Customer Service Professional Development Reports were submitted to the Board

12) ADJOURNMENT:

Meeting adjourned at 6:35 pm

NEXT MEETING

4:45 PM

at Victoria Avenue Library

November 20, 2019

December 18, 2019

January 15, 2020

February 19, 2020