

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
September 18, 2019
Victoria Avenue Library Board Room

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice-Chair), K. Letourneau, B. Ness, L. Ravesi,
T. Tredwell, K. Tsiantoulas

ABSENT: C. Ioannoni (Councillor)

STAFF: A. Subnaik Kilgour, K. Rimnyak

GUEST: C. Morrow, Crawford Smith & Swallow Inc.

CALL TO ORDER:

Meeting called to order at 4:49 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishnaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1) APPROVAL OF AGENDA

Amendment to agenda: Agenda Item 11 *Property Committee Update* moved to after Agenda Item 4 *Performance Review of CEO*

MOTION: 2019-53 To approve the agenda of September 18, 2019 as amended.

MOVED BY: B. Ness

SECONDED BY: L. Ravesi

MOTION CARRIED

2) DISCLOSURE OF PECUNIARY AND CONFLICT OF INTERESTS

None

3) PRESENTATION

C. Morrow from Crawford Smith and Swallow Inc. presented the 2018 audited financial statements

MOTION: 2019-54 To approve 2018 audited financial statements as presented at the
September 18, 2019 regular meeting.

MOVED BY: K. Letourneau

SECONDED BY: T. Tredwell

MOTION CARRIED

5:20 pm C. Morrow departed

MOTION: 2019-55 To move into Committee-of-the-Whole to discuss a personnel matter
MOVED BY: B. Ness
SECONDED BY: T. Tredwell
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 5:21 pm to discuss a personal matter about an identifiable individual, including municipal or local board employees and to discuss a proposed or pending acquisition or disposition of land by the board.

6: 19 pm K. Tsiantoulas departed

MOTION: 2019-58 To rise from Committee-of-the-Whole
MOVED BY: K. Letourneau
SECONDED BY: T. Tredwell
MOTION CARRIED

The “in camera” session was completed at 6:20 pm

4) PROPERTY ITEMS

Regarding Correspondence item 7.9 *Request Letter – Y. Reda*

MOTION: 2019-59 Regarding the property on Morrison St., at this time leasing parking spaces is not an efficient or manageable proposition so we are not willing to enter into such agreement.

MOVED BY: B. Ness
SECONDED BY: T. Tredwell
MOTION CARRIED

Regarding Correspondence item 7.10 Request for Letter of Support from RE/MAX Niagara Realty Ltd.

MOTION: 2019-60 Approve letter of no objection for 3639-3643 Portage Rd.

MOVED BY: B. Ness
SECONDED BY: T. Tredwell
MOTION CARRIED

Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream is currently accepting grant applications. In a combined effort with the City, Library staff will be pursuing this grant for a potential multiuse facility in Chippawa. The grant application must be submitted by November 12, 2019.

5) APPROVAL OF MINUTES

MOTION: 2019-61 To accept the minutes of the regular meeting of June 19, 2019

MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

6) CORRESPONDENCE

Statement on Changes to Digital Loans for Public Libraries, CULC
CFLA Update, Ontario Library Association
Ontario Strengthening System of Collecting Fees to Pay for Parks, Libraries, Ministry of Municipal Affairs and Housing
CFLA welcome MMIWG report, CFLA
Niagara Falls Community Health Centre names Interim Executive Director, NFCHC
Thank You Letter – S. Neufeld of Westlane Secondary School
Thank You Letter – Saint Paul Catholic High School
Thank you card – A. Smith of Westlane Secondary School
Request Letter – Y. Reda
Request for Letter of Support - RE/MAX Niagara Realty Ltd.
Proposed new regulation pertaining to the community benefits authority under the Planning Act, FOPL
Notice of Intention to Revoke the Registration – Canada Revenue Agency
Free Menstrual Products in City Facilities

MOTION: 2019-62 To accept the correspondence of June 19 2019

MOVED BY: T. Tredwell

SECONDED BY: K. Letourneau

MOTION CARRIED

7) BOARD INFORMATION AND EDUCATION

NFPL Press Release: Science Literacy Week
Letter of Support for Culture Hub and Farmer's Market Project
Letter to Mayor and Council in Response to Complaint

8) ARTICLES OF INTEREST

Libraries forced to ration access to books after reckless Ontario funding cuts | Opinion
Nothing to do but wait on regional governance review, says Steven Clark | The St. Catharines Standard
Water for Life flows through children's art in Niagara Falls | Niagara This Week
Building a better library in Fort Erie services | Fort Erie Post
The future of the public library is under attack | rabble.ca
Closure of drop-in centre creates a void for Niagara Falls' homeless population | Niagara This Week
Meeting the needs of Niagara Falls' homeless | Niagara This Week
Niagara Falls staff to report back on naloxone at city facilities | The Niagara Falls Review

9) FINANCE COMMITTEE

a) The Library cheque registers were read into the minutes

June 1-30, 2019	\$72,836.92
July 1-31, 2019	\$148,015.98
August 1-31, 2019	\$49,816.99

MOTION: 2019-63 To accept the cheque registers of June 1-30, July 1-31, August 1-31, 2019
MOVED BY: K. Letourneau
SECONDED BY: T. Tredwell
MOTION CARRIED

b) Operating Budget – actuals as at June 30, July 31 and August 31, 2019

MOTION: 2019-64 To accept the financial reports of June 30, July 31, and August 31, 2019
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

10) CEO REPORT

A. Subnaik Kilgour

- Ontario Public Library Week runs October 20th – 26th, 2019.
- We have begun some marketing efforts with ads in 16 transit bus shelters throughout Niagara Falls and are currently planning a social media campaign.
- Once the audited financial statements have Board approval it will be time to apply for the Public Library Operating Grant, which has remained consistent at \$157,058 over the past several years.
- Staffing vacancies continue to be filled with hopes that all vacancies will be filled by years end.
- A. Subnaik Kilgour attended the Annual Institute of Library as Place Conference. The focus of this conference is on design, building and space planning.
- Staff will be attending a screening of the film 'The Public' followed by a panel discussion about housing and homelessness. A community session will be held on October 18th, 2019. Board Trustees are encouraged to attend.

7:14 pm K. Letourneau departed

MOTION: 2019-65 To accept the CEO report for September 18, 2019
MOVED BY:
SECONDED BY:
MOTION CARRIED

11) OTHER BUSINESS:

1. June 2019 Qualitative & Quantitative Statistics were provided for the Board's review
2. July 2019 Qualitative & Quantitative Statistics were provided for the Board's review
3. August 2019 Qualitative & Quantitative Statistics were provided for the Board's review
4. Departmental Report for Community Development & Programming was submitted to the Board
5. The 2018 Annual Report was provided for the Board's review

12) ADJOURNMENT:

Meeting adjourned at 7:20 pm

NEXT MEETING
4:45 PM
at Victoria Avenue Library

October 16, 2019
November 20, 2019
December 18, 2019