

**NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING**

June 20, 2018

Victoria Avenue Library Board Room

PRESENT: B. Ness (Chair), A. Andres-Jones (Vice-Chair), C. Ioannoni (Councillor), J. Anstruther,
K. Dockstader, F. Franze, K. Letourneau, K. Tsiantoulas

ABSENT: J. Stamp

STAFF: A. Subnaik Kilgour, K. Goodman

1) CALL TO ORDER:

Meeting called to order at 4:46 pm

2) AMENDMENT TO AGENDA: Items 6.1, 6.2 & 7.1 moved up to after the approval of the minutes

APPROVAL OF AGENDA

MOTION: 2018-34 To approve the agenda of June 20, 2018 as amended

MOVED BY: A. Andres-Jones

SECONDED BY: K. Letourneau

MOTION CARRIED

DISCLOSURE OF CONFLICT OF INTEREST

None

3) APPROVAL OF MINUTES

MOTION: 2018-35 To accept the minutes of the regular meeting of May 23, 2018

MOVED BY: F. Franze

SECONDED BY: K. Dockstader

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) NEW BUSINESS

S. DiBattista addressed the Board regarding the *Child and Youth Safety Policy*, the *Public Internet Services Policy*, and her report on the 2018 Family Day Openings

MOTION: 2018-36 That the *Public Internet Services Policy* be approved as revised on June 20, 2018.

MOVED BY: K. Dockstader

SECONDED BY: A. Andres-Jones

MOTION CARRIED

MOTION: 2018-37 That the *Child and Youth Safety Policy* be approved as revised on June 20, 2018.

MOVED BY: F. Franze

SECONDED BY: A. Andres-Jones

MOTION CARRIED

MOTION: 2018-38 That the Family Day opening become a permanent part of the NFPL schedule with Victoria and Community Centre Libraries open each year from 10:00 am – 3:00 pm.

MOVED BY: A. Andres-Jones

SECONDED BY: K. Letourneau

MOTION CARRIED

5) **CORRESPONDENCE**

Thank you Letter to Niagara Falls Community Health Centre
Notice Letter to Groups Re: Storage of items
Memo to Council Re: Appointment of Library Board Member
Invite – Saint Michael Catholic High School
Invite – Saint Paul Catholic High School
Article: Thunder Bay Public Library adopts anti-racism focus CBC
Article: Ask a Lawyer: Can employers terminate employee benefits at 65? Human Resources Director Canada
Article: Cutting off workers from benefits at 65 unconstitutional, human rights tribunal rules The Star

6) **FINANCE COMMITTEE**

a) The Library cheque registers were read into the minutes

May 1-15, 2018	\$28,623.66
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May 16-30, 2018	\$63,242.37
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MOTION: 2018-39 To accept the cheque registers of April 1-15, 2018 & April 16-30, 2018

MOVED BY: K. Letourneau

SECONDED BY: F. Franze

MOTION CARRIED

b) Operating Budget – actuals as at May 31, 2018

MOTION: 2018-40 To accept the financial report of May 31, 2018

MOVED BY: K. Letourneau

SECONDED BY: A. Andres-Jones

MOTION CARRIED

7) **CEO REPORT:**

A. Subnaik Kilgour

- The new hours have been well received by the community and our partners
- An update was given in regards to recent security measure put in place at Victoria
- A summary was given from the Risk Assessment recently performed by two representatives from Frank Cowan Co.
- June is National Indigenous History Month, the Rosberg Gallery will display works of local Indigenous artists
- The second installment of the Indigenous Concert Series will be held on June 15th
- Another meeting was recently held regarding the Culture Hub. Recreation & Culture and the Niagara Falls Museum are currently working on a Business Plan

8) **NEW BUSINESS**

1. Emergency Policy

MOTION: 2018-41 That the *Emergency Policy* be approved as revised on June 20, 2018

MOVED BY: F. Franze

SECONDED BY: J. Anstruther

MOTION CARRIED

2. Holiday Policy

MOTION: 2018-42 That the *Holiday Policy* be approved as revised on June 20, 2018

MOVED BY: K. Dockstader

SECONDED BY: A. Andres-Jones

MOTION CARRIED

3. Meal Periods & Break Policy

MOTION: 2018-43 That the *Meal Periods & Break Policy* be approved as revised on June 20, 2018

MOVED BY: F. Franze

SECONDED BY: A. Andres-Jones

MOTION CARRIED

4. The MYAC Youth Forum Report was reviewed

9) **OTHER BUSINESS:**

1. The schedule of High School Graduation Ceremonies was reviewed, Board members signed up for the ceremonies which they will be attending as representatives of the NFPL Board.

2. A motion was made in preparation of the two-month break of the Board

MOTION: 2018-44 Should an issue arise in July and Aug, 2018 [Alicia] is authorized to call by phone, email or Skype/Facetime for consultation or to authorize a motion.

MOVED BY: A. Andres-Jones

SECONDED BY: K. Tsiantoulas

MOTION CARRIED

10) ADJOURNMENT:

Meeting adjourned at 7:15 pm

NEXT MEETING

4:45PM

at Victoria Avenue Library

September 19, 2018

October 17, 2018

November 21, 2018

December 19, 2018