

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
December 13, 2017
Victoria Avenue Library Board Room

PRESENT: B. Ness (Chair), A. Andres-Jones (Vice-Chair), J. Anstruther, K. Dockstader, F. Franze, K. Letourneau, E. Sheridan, J. Stamp

REGRETS: C. Ioannoni (Councillor)

STAFF: A. Subnaik Kilgour, D. Graham

1) **CALL TO ORDER:**

Meeting called to order at 4:50pm

2) **APPROVAL OF AGENDA**

MOTION: 2017-68 To approve the agenda of December 13, 2017

MOVED BY: A. Andres-Jones

SECONDED BY: J. Stamp

MOTION CARRIED

3) **APPROVAL OF MINUTES**

MOTION: 2017-69 To accept the minutes of the regular meeting of November 15, 2017

MOVED BY: E. Sheridan

SECONDED BY: K. Letourneau

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

4) **CORRESPONDENCE**

Bill 148, the *Fair Workplaces, Better Jobs Act*, 2017

Article - *\$15 minimum wage, emergency leave become law as Ontario passes labour reform legislation*, CBC News

A. Subnaik Kilgour advised members of Policy Committee that there are several policies that will need to be reviewed and updated as a result of the passing of Bill 148

5) **FINANCE COMMITTEE**

- a) The Library cheque registers were read into the minutes
November 1-30, 2017 \$105, 783.29

MOTION: 2017-70 To accept the cheque registers of November 1-30, 2017

MOVED BY: A. Andres-Jones

SECONDED BY: K. Letourneau

MOTION CARRIED

- b) Operating Budget – actuals as at November 30, 2017

MOTION: 2017-71 To accept the financial report of November 30, 2017

MOVED BY: A. Andres-Jones

SECONDED BY: J. Anstruther

MOTION CARRIED

6) **CEO REPORT:**

A. Subnaik Kilgour

- Overdose Prevention & Response Training was conducted by Streetworks
- Pay Equity – We have contacted Marianne Love to commence project, estimated length 3-4 months
- Update on ILS Migration – Everything is on schedule. GO LIVE on December 14, 2017
- New sliding doors that meet Accessibility Standards installed – completed December 13, 2017

MOTION: 2017-72 That the Niagara Falls Public Library Board endorse & support the use of Naloxone spray by staff as part of our First Aid Kit & First Aid Procedures, with appropriate training.

MOVED BY: K. Dockstader

SECONDED BY: E. Sheridan

MOTION CARRIED

RECORDED VOTE:

B. Ness	In favour
A. Andres-Jones	In favour
E. Sheridan	In favour
F. Franze	Opposed
K. Letourneau	In favour
J. Anstruther	In favour
J. Stamp	In favour
K. Dockstader	In favour

7) **OTHER BUSINESS:**

Property Committee Update: Discussion around Stamford renovation

8) **ADJOURNMENT:**

Meeting adjourned at 5:48pm

NEXT MEETING

4:45PM

at Victoria Avenue Library

January 17, 2018

February 21, 2018