

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
Wednesday, October 19, 2016
Victoria Avenue Library Board Room

PRESENT: B. Ness (Chair), A. Andres-Jones, J. Anstruther, K. Letourneau, E. Sheridan,
J. Stamp

REGRETS: C. Ioannoni (Councillor), F. Franze

ABSENT: B. Peters (Vice-Chair)

STAFF: A. Subnaik Kilgour, K. Goodman

1) CALL TO ORDER:

Meeting called to order at 5:00 p.m.

2) APPROVAL OF AGENDA

MOTION: 2016-07 That the Library Board approve the agenda of Oct 19, 2016

MOVED BY: J. Anstruther

SECONDED BY: E. Sheridan

MOTION CARRIED

DISCLOSURE OF INTEREST

None

3) APPROVAL OF MINUTES

MOTION: 2016-08 That the minutes of the regular meeting of Sept 21, 2016 be approved

MOVED BY: A. Andres-Jones

SECONDED BY: J. Stamp

MOTION CARRIED

4) BUSINESS ARISING:

None

5) CORRESPONDENCE

A request from the Niagara-on-the-Lake Public Library, for their cardholders to have borrowing privileges at the Niagara Falls Public Library during their interior renovation.

MOTION: 2016-09 To endorse the Niagara-on-the-Lake Public Library request for a reciprocal borrowing agreement from November 1, 2016 to March 31, 2017.

MOVED BY: A. Andres-Jones

SECONDED BY: J. Anstruther

MOTION CARRIED

6) FINANCE COMMITTEE:

a) The Library cheque registers were read into the minutes

September 15-30, 2016	\$94,938.22
October 5, 2016	\$28,635.99
October 12, 2016	\$16,868.88

MOTION: 2016-10 To accept the read in cheque registers

MOVED BY: J. Anstruther

SECONDED BY: K. Letourneau

MOTION CARRIED

b) Operating Budget - actuals as at September 30, 2016

7) CEO Report:

A. Subnaik Kilgour

- StoryWalk project will be taking place at Warner Ranch on November 20, 2016 from 10:00 a.m. to 2:00 p.m., admission is free.
- NovelBranch official launch at the Gale Centre went well, great media coverage.
- SHEPELL is the new Employee and Family Assistance Program (EAP) provider.
- Forecast operating budget is to be submitted to the City by November 16, 2016. A meeting of the Finance Committee will be held on Nov 2, 2016 to further discuss.
- Application for Public Library Operating Grant has been submitted.
- Recommendation for creation of a policy committee to perform a Policy Audit.
- Workplace Harassment Prevention Policy updated to reflect the new legislation of Bill 132.
- Quote received for Assessment Services for Stamford Branch and potential properties for relocation.

MOTION: 2016-11 For the board to approve an assessment of the three Stamford branch options, with costs funded by use of property reserves.

MOVED BY: J. Anstruther

SECONDED BY: E. Sheridan

MOTION CARRIED

8) NEW BUSINESS:

1) Oakes Room Renovation, Staff Report – Chris Dunn/A. Subnaik Kilgour

Recommendation:

That the Board approve the use of the Oakes Room renovation funds for replacement of upholstered seating at the Victoria Avenue Library instead; and that the Board request consent from the City for the same.

MOTION: 2016-12 To approve the recommendation for the Oakes Room renovation funds

MOVED BY: J. Anstruther

SECONDED BY: E. Sheridan

MOTION CARRIED

10) OTHER BUSINESS:

11) ADJOURNMENT:

Meeting adjourned at 6:50 p.m.

NEXT MEETING
4:45pm
at Victoria Avenue Library

November 16th, 2016
December 21st, 2016