

NIAGARA FALLS PUBLIC LIBRARY BOARD
Wednesday, May 18, 2016
Victoria Avenue Library Board Room

MINUTES

Present: B. Ness (chair), F. Franze, C. Ioannoni, B. Peters, E. Sheridan,
J. Stamp
Staff: M. Seymour, R. Smith

1) **CALL TO ORDER:**
Meeting called to order at 4:45pm

2) **REGRETS:** A. Andres-Jones, J. Anstruther.

Approval of Agenda

Motion C. Ioannoni to accept moving Committee-of-the-Whole to discuss after (3)
Minutes of April 20, 2016

Seconded B. Peters CARRIED.

Disclosure of Interest: None

Visitor Randee Loucks

3) **MINUTES OF THE April 20, 2016 BOARD**
Motion E. Sheridan
Seconded F. Frank CARRIED.

Move into the Committee-of-the-Whole

Motion by B. Peters to accept decisions of Committee-of-the-Whole & to rise from the
Committee-of-the-Whole

Seconded C. Ioannoni CARRIED.

4) **BUSINESS ARISING:** letter to City Hall re Family Day 2017

5) **CORRESPONDENCE:**

6) **FINANCE COMMITTEE:**
a) Library Cheque Register: Apr 20-27: \$70,252.53; May 4-11: \$52,255.03
Read into the minutes
Motion F. Franze
Seconded J. Stamp CARRIED.

- b) Operating Budget actuals April 30, 2016
- c) Year end 2015 as of May 12, 2016

7) **CEO Report:** M. Seymour

- New patron cards will be arriving this week. Have photo op with the Mayor to roll out the patron cards & new book bags with the new logo.
- HVAC to be installed : Library will have to be shut for week of July 3-10, public will have to be notified prior to July.
- Technology training in July shutdown.
- May 13th (Friday) power outage at Victoria Avenue location
- New Vacation procedure guidelines
- Niagara Catholic District School Board hosting Integration Program: The Library will give temporary patron cards (the students will be here 2 month)
- Andrew Porteus' retirement May 27th, May 28th he will launch his new book & people are invited to celebrate his retirement from 2-4pm.

8) **NEW BUSINESS:**

- 1) Service Desks -Victoria – Approval of Tender as presented
Motion F. Franze
Seconded E. Sheridan CARRIED.
- 2) Stamford Branch Committee-of-the-Whole: Next steps ratified.
- 3) Code of Conduct Policy revision
Motion to accept revisions F. Franze
Seconded J. Stamp CARRIED.

10) **OTHER BUSINESS:**

11) **ADJOURNMENT:** 6:10pm

NEXT MEETING
4:45pm
at Victoria Avenue Library
June 15th, 2016
September 21st, 2016
October 19th, 2016
November 16th, 2016
December 21st, 2016