

NIAGARA FALLS PUBLIC LIBRARY BOARD
Wednesday, January 20th, 2016
Victoria Avenue Library Board Room

MINUTES

Present: B. Ness (chair), A. Andres-Jones, J. Anstruther, C. Ioannoni,
B. Peters, E. Sheridan, J. Stamp
Staff: M. Seymour, R. Smith

1) **CALL TO ORDER:**

Meeting called to order at 4:45pm

Absent: F. Franze

Approval of Agenda: Change the agenda; New Business- Circulation Policy presentation at beginning of the meeting

Motion by C. Ioannoni

Second B. Peters

CARRIED.

Disclosure of Interest

7.1) Circulation Policy: S. DiBattista presented the revised Circulation Policy to the Board highlighting & explaining the revisions

Motion by E. Sheridan to accept the Circulation policy with the revisions

Seconded J. Anstruther

CARRIED.

2) **MINUTES OF THE December 16th 2015 BOARD meeting**

Motion B. Peters

Seconded A. Andres-Jones

CARRIED.

3) **BUSINESS ARISING:**

4) **CORRESPONDENCE:** T&C Estoppel (notice)

Minister Couteau, Minister of Tourism, Culture & Sports

5) **FINANCE COMMITTEE:**

a) Library Cheque Register: Dec 16-23 : \$57,631.08; Dec 30-Jan 7: \$72,950.67;
Jan 13: \$46,700.60;

Read into the minutes

Motion C. Ioannoni

Seconded E. Sheridan

CARRIED.

Cheque Registers are now sent to the office every 2 weeks.

b) Operating Budget actuals December 31, 2015 received

c) Capital Budget 2016

Motion A. Andres-Jones

Seconded B. Peters

CARRIED.

d) Year End 2015 update

6) **CEO Report:** M. Seymour

7) **NEW BUSINESS:**

Intellectual Freedom Policy revisions as per new CLA Freedom of Information Statement.

Motion J. Stamp

Seconded C. Ioannoni

CARRIED.

Health & Safety Policy

Motion J. Anstruther

Seconded B. Peters

CARRIED.

Presentation of monthly statistics-new format agreed.

Committee of the Whole

Motion A. Andres-Jones

Seconded by J. Anstruther

CARRIED.

Motion by A. Andres-Jones to rise from Committee of the Whole

Seconded by B. Peters

CARRIED.

8) **OTHER BUSINESS:**

Strategic Plan – work in progress will give Board updates

Website launch, February 1, 2016 (soft launch). Hard launch follows in 6-8 weeks

March meeting to change to March 9, 2016

Motion by A. Andres-Jones

Seconded by B. Peters

CARRIED.

9) **ADJOURNMENT:** 6:40

NEXT MEETING

4:45pm

at Victoria Avenue Library

February 17th, 2016

March 9th, 2016

April 20th, 2016

May 18th, 2016

June 15th, 2016

September 21st, 2016

October 19th, 2016
November 16th, 2016
December 21st, 2016