

NIAGARA FALLS PUBLIC LIBRARY BOARD
Wednesday, September 16 , 2015
Victoria Avenue Library Board Room

MINUTES

Present: B. Ness (chair), A. Andres-Jones, J. Anstruther (arrived late) , F. Franze,
E. Sheridan, J. Stamp (left early) , K. Su

Staff: M. Seymour, R. Smith

1) **CALL TO ORDER:**
Meeting called to order at 4:45pm

2) **REGRETS:** C. Ioannoni, B. Peters

Presentation to Carman Dix of a plaque on the Tree of Knowledge to recognize his years of service on the Niagara Falls Public Library Board. Joined the Board in 1981 , first became Chair in 1984, resigned from the Board February 2015.

Approval of Agenda
Disclosure of Interest

3) **MINUTES OF THE June 10, 2015 BOARD:**
Moved by E. Sheridan
Seconded by A. Andres-Jones CARRIED.

4) **BUSINESS ARISING:**
Book Prize update, Jillian Strong at Stamford Collegiate received the fine arts award 2015. Thanks to all who presented the awards at the local schools.

5) **CORRESPONDENCE:**
Thank you from Jacob Hayes and Saint Paul Highschool.

6) **FINANCE COMMITTEE:**
a) Library Cheque Register: Jun 10: \$27,548.44; Jun 17: \$8,677.45;
Jun 30: \$23,943.51; Jul 08: \$37,015.59; Jul 15: \$12,322.58;
Jul 22: \$26,407.86; Jul 29: \$13,752.69; Aug 06: \$26,942.55;
Aug 12: \$5,995.26; Aug 19: \$15,624.63; Aug 27: \$42,802.26;
Sep 02: \$9,541.71; Sep 09: \$20,072.26;

Read into the minutes by K. Su

Moved by F. Franze
Seconded by K. Su CARRIED.

- b) Operating Budget actuals June 30, July 31, August 31, 2015
- c) Prelim Budget – 2016 meeting with City Hall

CEO Report: (including Organizational Review Update) M. Seymour
Staff Survey: Board requesting monthly updates, a second survey 12-18 months
Changes to Children’s Programming; opening up age designation for programs
Visiting Library Service Report

- 7) **NEW BUSINESS:** Policy Reviews
 - Internet and Technology Use Policy
Moved by J. Anstruther
Seconded by A. Andres-Jones CARRIED.
 - Educational Support Reimbursement Policy
Moved by E. Sheridan
Seconded by K. Su CARRIED.

1) Strategic Planning update – initial work plan meeting; Saturday September 26, 2015
9:30-12, Board members and Senior Managers & Librarians will be attending

- 8) **OTHER BUSINESS:**
 - HR oral report
 - Logo design endorsed.
 - Annual Report 2014 approved

- 9) **ADJOURNMENT:** 6:40

NEXT MEETING
4:45pm
at Victoria Avenue Library
October 21st, 2015
November 18th, 2015
December 16th, 2015