

NIAGARA FALLS PUBLIC LIBRARY BOARD
MINUTES OF THE REGULAR MEETING
FEBRUARY 21, 2024
LAMARSH ROOM, VICTORIA AVENUE LIBRARY & GOOGLE MEET

PRESENT: A. Andres-Jones (Chair), J. Anstruther (Vice Chair), M. Fraiman, L. Lococo, S. Mongrain, B. Ness, J. Roddy, T. Tredwell

REGRETS: K. Tsiantoulas

GUESTS: J. Burgess, E. Chang, T. Gudgeon

STAFF: A. Subnaik Kilgour, C. Lee, M. MacLaren, B. Ur rehman

Meeting was chaired by A. Andres-Jones

CALL TO ORDER:

Meeting called to order at 4:37 pm

THE ACKNOWLEDGEMENT STATEMENT WAS READ INTO THE MINUTES

The Chonnonton people have called these lands where we are gathering home for thousands of years and more recently, the Anishinaabe and the Haudenosaunee have been sharing the land as One Dish, One Spoon Treaty territory. We would like to acknowledge the enduring resilience of the First Nations, Metis and Inuit people who call this territory home.

1. APPROVAL OF AGENDA

MOTION: 2024-13 To approve the agenda of the February 21, 2024 Board Meeting
MOVED BY: B. Ness
SECONDED BY: J. Anstruther
MOTION CARRIED

2. DISCLOSURE OF PECUNIARY AND CONFLICTS OF INTEREST

None.

3. ASSET MANAGEMENT PLAN PRESENTATION

3.1. Asset Management Presentation Slides

Presenters: Elaine Chang, Partner, SLBC Advisory Services and Tara Gudgeon, Senior Manager of Asset Management, City of Niagara Falls

MOTION: 2024-14 To accept the Asset Management Plan Report
MOVED BY: J. Anstruther
SECONDED BY: S. Mongrain
MOTION CARRIED

4. COMMITTEE-OF-THE-WHOLE SESSION

MOTION: 2024- 15 To move into Committee-of-the-Whole
MOVED BY: J. Anstruther
SECONDED BY: S. Mongrain
MOTION CARRIED

The Niagara Falls Public Library Board went “in camera” at 5:22 pm in order to address matters pertaining to:

- A proposed or pending acquisition of land by the board.

MOTION: 2024-17 To rise from Committee-of-the-Whole
MOVED BY: B. Ness
SECONDED BY: L. Lococo
MOTION CARRIED

The “in camera” session was completed at 6:50 pm.

5. BUSINESS ARISING FROM THE MINUTES

None

6. APPROVAL OF MINUTES

6.1. Regular Minutes of January 17, 2024 Board Meeting

MOTION: 2024-18 To accept the regular minutes of January 17, 2024
MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

7. FINANCE COMMITTEE

7.1. Monthly Revenue detail:

7.1.1. Revenue details for January 2024

MOTION: 2024-19 To accept the revenue for the month of January 2024
MOVED BY: S. Mongrain
SECONDED BY: J. Roddy
MOTION CARRIED

7.2. Monthly Actuals

7.2.1. Actuals as on January 31, 2024

MOTION: 2024-20 To accept the Actuals Report as on January 31, 2024
MOVED BY: J. Anstruther
SECONDED BY: S. Mongrain
MOTION CARRIED

7.3. 2024 Revised Final Operating and Capital Budgets

MOTION: 2024-21 To approve the reprised 2024 Operating Budget as presented at the February 21, 2024 regular board meeting
MOVED BY: J. Anstruther
SECONDED BY: S. Mongrain
MOTION CARRIED

MOTION: 2024-22 To approve the reprised 2024 Capital Budget as presented at the February 21, 2024 regular board meeting
MOVED BY: S. Mongrain
SECONDED BY: J. Roddy
MOTION CARRIED

8. CORRESPONDENCE

8.1. IRCC National Call for Proposal Support Letters, NFPL

8.1.1. NFPL Support for Niagara Local Immigration Partnership's Application

8.1.2. NFPL Support for Niagara Folk Arts Multicultural Centre's Application

8.2. Customer Feedback in response to January 27th, 2024 Review article

8.2.1. Email from J.B.

8.2.2. Email from L.A.

8.3. Memo To Council regarding Budget Presentation, NFPL

8.3.1. URGENT: Memo to Council re clarification on NFPL Budget Presentation

8.3.2. May 2019 Letter to Council regarding Chippawa location

8.4. Open Letter to the Community, NFPL

8.4.1. Open Letter to the Community

8.4.2. Reference to Overdue – The Case for Canada's Public Libraries, The Canadian Urban Institute

8.5. "Final Budget Changes" email, Tiffany Clark, City of Niagara Falls

- 8.6. “Thank you for Attending the Niagara Board Trustees Meeting” email, Kimberly Silk, Brightsail Research

MOTION: 2024-23 To accept the correspondence of February 21, 2024
MOVED BY: L. Lococo
SECONDED BY: S. Mongrain
MOTION CARRIED

9. **BOARD INFORMATION AND EDUCATION**

- 9.1. Non-Core Asset Management Plan Update, Tara Gudgeon, City of Niagara Falls

10. **ARTICLES OF INTEREST**

- 10.1. Niagara Falls Public Library
- 10.1.1. Niagara Falls library board 'open' to talks with city about future of Victoria Avenue branch | Niagara Falls Review
 - 10.1.2. Library’s future remains uncertain | Niagara Falls Review
 - 10.1.3. Discussion on Victoria Avenue library use as potential homeless shelter raises alarm bells | Niagara Falls Review
 - 10.1.4. Stamford centre library branch set to open first quarter of 2024 | Niagara Falls Review
 - 10.1.5. Stamford library renovations nearly complete, council told | Niagara Falls Review
- 10.2. Other
- 10.2.1. Comedy-thriller by Antigonish playwright to help raise money for libraries across Canada | CBC News
 - 10.2.2. Provincial governance review team to make second Niagara visit: Oosterhoff | Niagara Falls Review
 - 10.2.3. Homeless man declines help as Niagara Falls city councillors talk about options to escape extreme cold weather | Niagara Falls Review
 - 10.2.4. West Lincoln Public Library looking for more provincial funding | Niagara This Week
 - 10.2.5. A Statement from Lord Mayor Gary Zalepa Regarding Amalgamation | Town of Niagara-on-the-Lake
 - 10.2.6. Niagara-on-the-Lake library board will take a ‘wait and see’ approach to amalgamation | Niagara This Week
 - 10.2.7. Niagara Region to invest \$18M for homeless shelters | St Catharines Standard

11. **CEO REPORT**

- 11.1. February 21, 2024 CEO Report
- A. Subnaik Kilgour presented the February 2024 CEO Report
Information and updates were provided on the City’s ERP project, an upcoming fundraiser, the Bookmobile project, and the 2024 OLA Super Conference

Following the presentation of the CEO report and related discussion, the following motion was made:

MOTION: 2024-24 To accept the CEO report of February 21, 2024
MOVED BY: J. Anstruther
SECONDED BY: L. Lococo
MOTION CARRIED

L. Lococo, T. Tredwell, and J. Roddy left at 7:45 pm

12. NEW BUSINESS

12.1. Risk & Finance Committee

12.1.1. January 30th, 2024 Meeting Minutes

MOTION: 2024-25 To accept the January 30, 2024 minutes of the Risk and Finance Committee
MOVED BY: J. Anstruther
SECONDED BY: B. Ness
MOTION CARRIED

12.1.2. Terms of Reference

MOTION: 2024-26 To approve the Risk and Finance Committee Terms of Reference
MOVED BY: M. Fraiman
SECONDED BY: J. Anstruther
MOTION CARRIED

13. OTHER BUSINESS

The following items were provided for the Board's review:

- 13.1. Quantitative Report
- 13.2. Multi-Year Comparison
- 13.3. Strategic Plan Report
- 13.4. 2023 Q4 Report

14. ADJOURNMENT

Meeting adjourned at 7:52 pm

NEXT MEETINGS

March 20, 2024
April 17, 2024
May 15, 2024